

Gala Workers

JUDY ANGLIN 651-2811 DIANE LEYS 656-20319 SOPHIA LIU 657 4999 KAREN DOBMEIER378-1692

FRIDAY, DECEMBER 1, 2017

BACK GALLERY

| | 5:30-6:30 PM | 6:30-7:30 PM | 7:30-9:00 PM |
|----------|-------------------|----------------|------------------|
| CASHIER | Nancy Ruskin | Diana Babtiste | Pam Lucia |
| RECORDER | Seema Gupta | Kathy Schwab | Anita Cowgill |
| WRAPPER | Carolyn Hedgecock | Lynne Sparling | Katherine Latson |
| | | | |

MISSION ROOM

| | 5:30-6:30 PM | 6:30-7:30 PM | 7:30-9:00 PM |
|----------|-----------------|-----------------|-------------------------|
| CASHIER | Ron Advani | Sue Saracco | Ron Advani |
| RECORDER | Patricia Nero | Lois Haselby | Norma Neto |
| WRAPPER | Gayle Ferguson | Jan Quilici | Kathy Schwab |
| JEWELRY | Lucinda Bender | Barbara Viola | Denise Miller |
| JEWELRY | MaryBobik | Alice Chindblom | Alice Chindblom |
| JEWELRY | Marty Ellis | Liz Cardone | Adriane Dedic 7:30-8:30 |
| JEWELRY | Barbara Schlein | Manjula Gupta | Myrna Otagawa |
| JEWELRY | Vimal Advani | Vimal Advani | Vimal Advani |
| | | | |

MISSION ROOM LOBBY

| | 6:30-7:30 PM | 7:30-8:30 PM | |
|------------------|----------------|--------------|--|
| CASHIER | Judy Anglin | Joan Bobrink | |
| Recorder/WRAPPER | Lisa Stambaugh | Reba Moorman | |
| Wrapper | Karen Darnell | Joan Aston | |

TICKETS

| | 5:30-6:30 PM | 6:30-7:30 PM | 7:30-8:30 PM |
|--|--------------|--------------|--------------|
| | Sophia Liu | Joan Bobrink | Ut Manjula |
| | Sophia Liu | Joan Bobrink | XXXXXXXX |
| | XXXXXXXX | XXXXXXXX | |

LOBBY HOSTS

| | 5:30-6:30 PM | 6:30-7:30 PM | |
|--|--------------|--------------|--|
| | Judy Ulrich | Doris Green | |
| | | Vinay Verma | |
| | XXXXXXXX | XXXXXXXX | |

ROVING SECURITY

| | 5:30-6:30 PM | 6:30-7:30 PM | 7:30-9:00 PM |
|--|-------------------|---------------|--------------|
| | Carol/Bob Tavares | Ed Roberts | Janet Hast |
| | Carol/Bob Tavares | Lloyd Cardone | John Rennels |
| | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |

SATURDAY, DECEMBER 2, 2017

GALLERY LOBBY

| | 10:00-12:30 PM | 12:30-3:00 PM | 3:00-5:00 PM |
|-------------------------|-------------------|---------------|--------------|
| CASHIER | Nancy Ruskin | Gail Blalock | Pat Finn |
| RECORDER/WRAPPER | Manveen Kalyanpur | Diane Leys | Seema Gupta |

MISSION ROOM

| | 10:00-12:30 PM | 12:30-3:00 PM | 3:00-5:00 PM |
|-------------------------|------------------|------------------|---------------|
| CASHIER | Sue Saracco | Karen Dobmeier | Ron Advani |
| RECORDER/WRAPPER | Vilas Khare | Lisa Stambaugh | Lorraine Wong |
| JEWELRY | Raju Thakur | Kay Hille-Hatten | Judy Cooper |
| JEWELRY | Shraddha Agrawal | Rajni Jain | Rajni Jain |
| Restock bags | | | |

SUNDAY, DECEMBER 3, 2017

GALLERY LOBBY

| | 10:00-12:30 PM | 12:30-3:00 PM | 3:00-5:00 PM |
|-------------------------|----------------|-----------------|--------------|
| CASHIER | Roberta Moody | Karen Dobmeier | Karen Tobin |
| RECORDER/WRAPPER | Jan Quilici | Eileen Morrison | Seema Gupta |
| Restock bags | | | |

MISSION ROOM

| | 10:00-12:30 PM | 12:30-3:00 PM | 3:00-5:00 PM |
|-------------------------|------------------|----------------|---------------|
| CASHIER | Joan Bobrink | Judy Anglin | Joan Bobrink |
| RECORDER/WRAPPER | Vilas Khare | Lisa Stambaugh | Anita Cowgill |
| JEWELRY | Sylvia Zecha | Ginger Ikuno | Robyn Leimer |
| JEWELRY | Shraddha Agrawal | Rajni Jain | Rajni Jain |
| Restock bags | | | |

DECORATIONS SETUP

CHAIR: KAY HILLE-HATTEN (510-657-8952) and NANCY RUSKIN (510-770-1263)

MONDAY, NOVEMBER 27, 2017 MORNING HOURS PREFERRED (LADDERS?)

9:00-4:00 PM

| NAME | HOURS | NAME | HOURS |
|---------------|--------------|------------------|--------------|
| Roberta Moody | 9:00-4:00 | Dolores Buggy | 9:00-4:00 |
| MaryLu Newell | 10:00-2:00 | Miranda Miller | 9:00-12:00 |
| Mary Stephens | 9:00-4:00 | Mary Fuchs | 9:00-4:00 |
| Jeanne Delp | 9:00-4:00 | | |
| Lorraine Wong | 9:00-4:00 | | |
| Nancy Ruskin | All Day | Kay Hille-Hatten | All Day |

DECORATIONS DISMANTLING

WEDNESDAY, DECEMBER 6, 2017

8:00-Noon

| NAME | NAME | NAME | NAME |
|---------------|-------------|--------------------|-------------|
| Mary Sullivan | 8:00--12:00 | Maureen Langenbach | |
| Denise Miller | 8:00-12:00 | Peter Langenbach | |
| Nancy Ruskin | All Day | Kay Hille-Hatten | All Day |

DISPLAY AND INSTALLATION

CHAIR: ELAINA HABEL (510-789-3935) and SUSAN JOHNSON (925-0292-9099)

WEDNESDAY, November 29, 2017

9:00-4:00 PM

| NAME | HOURS | NAME | HOURS |
|---------------------|---------------|-----------------|------------|
| Elaina Habel | 9:00-4:00 | Janet Hast | 9:00-4:00 |
| Roberta Moody | 9:00-4:00 | Marty Ellis | 9:00-4:00 |
| Sue Saracco | 9:00-4:00 | Susan Howell | 10:00-2:00 |
| Nancy Ruskin | 9:00-4:00 | Emelie Rodgers | 10:00-2:00 |
| Carolyn Hedgecock | 9:00-4:00 | Susan Johnson | 9:00-4:00 |
| Linda Kretz | 9:00-4:00 | Wendy Spellman | 9:00-4:00 |
| **Tissue paper/bags | Marilynn Host | Alexis Dimaggio | 9:00-4:00 |
| | | Mitchell Neto | 9:00-1:00 |

JEWELRY INSTALLATION

CHAIR: VIMAL ADVANI (410-445-0642) All Day

WEDNESDAY, November 29, 2017

9:00-4:00 PM

| NAME | HOURS | NAME | HOURS |
|-----------------------|-----------------------|------------------|-----------|
| Vimal Advani | All Day | Shraddha Agrawal | 1:00-4:00 |
| Lucinda Bender | 9:00-4:00 | | |
| Rajni Jani | 12:00-4:00 | | |
| Nalini Krishnan | 9:00-4:00 | | |
| Kiyoko had a fall and | will come if possible | | |

DATA ENTRY

| | | | |
|--------------|-----------------|--|--|
| Nancy Ruskin | Claire DeLucchi | | |
|--------------|-----------------|--|--|

FACILITY PREPARATION & CLEAN UP

CHAIR: BOB TAVARES (510-651-0600)

| Monday 11/27 | Wednesday 11/29 | Wednesday 12/6 | |
|-------------------------------|----------------------------------|-------------------|---|
| FACILITY PREP | ART INSTALLATION | DISMANTLING | |
| 8:00-4:00 | 9:00-4:00 | 8:00-Noon | |
| NAME | NAME | NAME | |
| Robert Latin | Jurek Zarzycki | Jurek Zarzycki | Bob makes arrangements for the people to work on several of the days. |
| Bob Delp | | Peter Langenbach | |
| Steve Leitner | Mitchel Neto | available on 12/6 | |
| Bob Tavares -12:00 | available on 11/29 | | |
| Jurek Zarzycki | Mark Mattingly will help if free | | |
| Possibly Joe DiMaggio on Wed. | | | |

TABLE SETUP - WHITE PAPER Timing is critical-cut and tape paper

DIANE LEYS 656-2039

Monday, November 27, 2017

| | | | |
|------------|-------------|------------|--|
| 11:00-1:00 | Jeanne Delp | Mary Fuchs | |
| | Diane Leys | Pat Finn | |

| HOSPITALITY/FOOD | | | |
|---|------------------------|-----------------------|-------------------------------|
| KAREN TOBIN 510-490-4394 GAIL BLALOCK 510-490-7565 | | | |
| Friday, December 1, 2017 | | | |
| Kitchen Helpers | | | |
| 5:00-6:30 | 6:30-7:30 | 7:30-8:30 | |
| Elaina Habel 3:30 | Seema Gupta | Jeanne Delp | |
| Holly Walter | Gael Stewart | Gael Stewart | |
| Mary Fuch | Pam Condry | Martha Mahuron | |
| Paula Engelage | Gerald Patrinos | | |
| | | | |
| FOOD HOSTESS/HOST | | | |
| 5:00-6:30 | 6:30-7:30 | 7:30-8:30 | |
| Ann Emanuels | Shelley Bartley | Emelie Rodgers | Student Helpers |
| Barbara Hyde | Clare Welsch | Val Dews | |
| Jeanne Delp | Tomas Cory | | |
| | | | |
| BEVERAGE SERVERS | | | |
| 5:00-6:30 | 6:30-7:30 | 7:30-8:30 | 8:30-9:30 |
| Bill Leake | Tom Tobin | Barry Walter | Bob Delp |
| Karen Dobmeier | Mike Stambaugh | Armand Stevens | Tom Blalock |
| Mike Dobmeier | Mitch Darnell | Bob Delp | |
| Rich Fuchs | Lynn Anglin | Ron Ulrich | |
| | | Ben Moraine ? | |
| | | | |
| CLEAN UP FRIDAY NIGHT | | | |
| NAME | NAME | NAME | |
| | | | Take down tables |
| Bob Delp | Karen Tobin | Gail Blalock | Clean and sweep patio, |
| Jeanne Delp | Tom Tobin | Tom Blalock | courtyard |
| | | | |
| FRIDAY NIGHT DISH WASHER and FOOD HOST---Karen Tobin to arrange (490-4394) | | | |
| 6:00-10:00 | | | |
| 6:00-10:00 | | | |
| | | | |
| | | | |

RECEIVING**CHAIR:SUE SARACCO (657-3229) and ANN EMANUELS (925-484-3355)****Tuesday, November 28, 2016****8:45 AM-3:00 PM**

| NAME | HOURS | NAME | HOURS |
|---------------|--------------|------------------|--------------|
| Sue Saracco | All Day | Ann Emanuels | All Day |
| Vimal Advani | 8:45-3:00 | Sherril Spellman | 8:45-3:00 |
| Roberta Moody | 8:45-3:00 | Wendy Spellman | 8:45-12:00 |
| Judy Anglin | 8:45-3:00 | Pam Lucia | 8:45-1:00 |
| Alice Ching | 8:45-12:00 | Susan Johnson | 12:00-3:00 |
| Holly Walter | 8:45-1:00 | | |

INVENTORY/CHECKOUT**Monday, December 4, 2017****INVENTORY****9:00 AM-3:00 PM**

| NAME | HOURS | NAME | HOURS |
|----------------|--------------|--------------|--------------|
| Roberta Moody | 9:00-3:00 | Ann Emanuels | 9:00-3:00 |
| Judy Anglin | 9:00-3:00 | Holly Walter | 1:30-3:00 |
| Karen McCreedy | 12:00-3:00 | Anne MacLeod | 9:00-3:00 |
| Jeanne Delp | 9:00-1:30 | Dee Miner | 12:00-3:00 |
| Sue Saracco | 9:-3:00 | XXXXXXX | |

Tuesday, December 5, 2017**CHECK OUT****8:45 AM - 3:00 PM**

| NAME | HOURS | NAME | HOURS |
|----------------|--------------|-------------------|--------------|
| Jeanne Delp | 8:45-1:30 | Robin Worthington | 12:00-2:00 |
| Sue Saracco | 8:45-3:00 | Paddy Moran | 8:45-3:00 |
| Diane Leys | 8:45-3:00 | | |
| Holly Walter | 8:45-3:00 | XXXXXXXXXX | |
| Lucinda Bender | 8:45-3:00 | XXXXXXXXXX | |

JEWELRY**CHAIR:VIMAL ADVANI (510-445-0642)****Monday, December 4, 2017****INVENTORY****9:00-3:00 PM**

| NAME | HOURS | NAME | HOURS |
|-----------------------|-----------------------|---------------|--------------|
| Vimal Advani | All Day | Diane Leys | 9:00-3:00 |
| Karen Mueller | 9:00-3:00 | Michele Chung | 9:00-3:00 |
| Kay Hille-Hatton | 9:00-3:00 | | |
| Marty Ellis | 9:30-3:00 | XXXXXXXXXX | |
| Kiyoko has had a fall | will come if possible | XXXXXXXXXX | |