

JUDY ANGLIN 651-2811 DIANE LEYS 656-2039 KAREN DOBMEIER 378-1692

FRIDAY, November 30, 2018

BACK GALLERY

	5:30-6:30 PM	6:30-7:30 PM	7:30-9:00 PM
CASHIER	Nancy Ruskin	Lois Haselby	Wendy Spellman
RECORDER	Judy Ulrich	Xiaoen Phillips	
WRAPPER	Mary Stephens	Eileen Morrison	Lillian Adam

MISSION ROOM

	5:30-6:30 PM	6:30-7:30 PM	7:30-9:00 PM
CASHIER	Diana Baptiste	Pam Lucia	Joan Bobrink
RECORDER	Sue Saracco	Alice Childblom	Norma Neto
WRAPPER	Aneta Cowgill	Joan Ashton	Joan Ashton
JEWELRY	Lauren Shaver	Lauren shaver	Lauren Shaver
JEWELRY	Katherine Latson	Katherine Latson	Katherine Latson
JEWELRY	Myrna Otagawa	Mary Bobik	Adriane Dedic
JEWELRY	Kay Hille-Hatten	Barbara Viola	Myrna Otagawa
JEWELRY		Myrna Otagawa	

MISSION ROOM LOBBY

	6:30-7:30 PM	7:30-8:30 PM	
CASHIER	Lisa Stambaugh	Nancy Ruskin	
Recorder/WRAPPER		Pam Condy	
Wrapper	Karen Darnell		

TICKETS

	5:30-6:30 PM	6:30-7:30 PM	7:30-8:30 PM
	Lorrice Wong	Karen Dobmeier	Lorrice Wong
	Seema Gupta	Donna de Souza	XXXXXXX
	XXXXXXX	XXXXXXX	

LOBBY HOSTS

	5:30-6:30 PM	6:30-7:30 PM	
	Ameed Saeed		
	XXXXXXXX	XXXXXXXX	

ROVING SECURITY (PRIORITY: MISSION ROOM)

	5:30-6:30 PM	6:30-7:30 PM	7:30-9:00 PM
	Bob Tavares	Ed Roberts	Janet Hast
	Carol Tavares	Bob Delp	John Rennels

SATURDAY, DECEMBER 1, 2018

GALLERY LOBBY

	10:00-12:30 PM	12:30-3:00 PM	3:00-5:00 PM
CASHIER	Nancy Ruskin	Gail Blalock	Joan Bobrink
RECORDER/WRAPPER	Marsi,Vilas Khare	Diane Leys	Seema Gupta

MISSION ROOM

	10:00-12:30 PM	12:30-3:00 PM	3:00-5:00 PM
CASHIER	Manveen Kalyanpur	Lisa Stambaugh	Diana Baptiste
RECORDER/WRAPPER	Sue Saracco	Martha Crowe	Doris Green
JEWELRY	Carol Ramos	Kay Hille-Hatten	Kiyoko Penso
JEWELRY	Katherine Latson	Katherine Latson	Katherine Latson

SUNDAY, DECEMBER 2, 2018

GALLERY LOBBY

	10:00-12:30 PM	12:30-3:00 PM	3:00-5:00 PM
CASHIER	Roberta Moody	Lisa Stambaugh	Karen Tobin
RECORDER/WRAPPER	Seema Gupta	Robyn Leimer	Kaethe Langs

MISSION ROOM

	10:00-12:30 PM	12:30-3:00 PM	3:00-5:00 PM
CASHIER	Joan Bobrink	Judy Anglin	Karen Dobmeier
RECORDER/WRAPPER	Maureen Lardie	Martha Crowe	Elaina Habel
JEWELRY	Wendy Spellman	Joan Ashton	Mansi/Vilals Khare
JEWELRY	Lauren Shaver	Lauren Shaver	Lauren Shaver

DECORATIONS SETUP

CHAIR: KAY HILLE-HATTEN (510-657-8952) NANCY RUSKIN (510-770-1263)Jan Quillici (791-2341)

MONDAY, NOVEMBER 26, 2018 9:00-4:00

Morning Hours Preferred and Climb Ladders (MR)=Mission Room

NAME	HOURS	NAME	HOURS
Roberta Moody (MR)	9:00-4:00		
Jeanne Delp	9:00-4:00	Esther Banuelos	10:00-4:00-
Seema Gupta	9:00-2:00	Pat Finn	9:00-4:00
Mary Fuch	9:00-1:00		
Carolyn Hedgecock	9:00-4:00		
Nancy Ruskin	All Day	Kay Hille-Hatten	All Day

DECORATIONS DISMANTLING

WEDNESDAY, DECEMBER 5, 2018

8:00-Noon

NAME	NAME	NAME	NAME
Mary Sullivan	8:00--12:00	Elaina Habel	8:00-12:00
Maureen Langenbach	8:00-12:00		
Nancy Ruskin	All Day	Kay Hille-Hatten	All Day

DISPLAY AND INSTALLATION

CHAIR: SUSAN JOHNSON (1-925-0292-9099) and Wendy Spellman 918-6181

WEDNESDAY, November 28, 2018

9:00-4:00 PM

NAME	HOURS	NAME	HOURS
Nancy Ruskin	9:00-4:00	Linda Kretz	9:00-4:00
Mitch Neto	Pictures	Carolyn Hedgecock	9:00-4:00
Sue Saracco	9:00-4:00	Lauren Shaver	9:00-4:00
Karen Tobin	9:00-4:00	Alexis DiMaggio	9:00-4:00
Emelie Rogers	10:00-2:00		
Tissue paper/bags			
TUESDAY NIGHT:	Diane Leys		

JEWELRY INSTALLATION

CHAIR: Lauren Shaver 490-1144 Katherine Latson 8965149

WEDNESDAY, November 28, 2018

9:00-4:00 PM

NAME	HOURS	NAME	HOURS
Katherine Latson	All Day	Kiyoko Penso	9:00-2:00
Lauren Shaver	All Day	Mary Lu Newell	11:00-3:00
Maria Olney	All Day		
Lucinda Bender	9:00-2:00		

DATA ENTRY

Nancy Ruskin	Claire DeLucchi		

FACILITY PREPARATION & CLEAN UP

CHAIR: BOB TAVARES (510-651-0600)

Monday 11/26	Wednesday 11/28	Wednesday 12/5	
FACILITY PREP	ART INSTALLATION	DISMANTLING	
8:00-4:00	9:00-4:00	8:00-Noon	
NAME	NAME	NAME	
Jurek Zarzycki 9-12	Mitch Neto (pictures)	Jurek Zarzycki	Bob makes arrangements for the people to work on several of the days.
Ron Ulrich	Bob Delp	Peter Langenbach	
Bob Delp			

TABLE SETUP - WHITE PAPER Timing is critical-cut and tape paper

JUDY ANGLIN 651-2811 DIANE LEYS 656-2039

Monday, November 26, 2017

11:00-1:00	Jeanne Delp		
Roberta Moody	Diane Leys 10-2:00		
	Ted Nogi 11-1:00		

HOSPITALITY/FOOD

Martha Mahuron 656 2499

Friday, November 30, 2018

Kitchen Helpers

5:00-6:30	6:30-7:30	7:30-8:30	
Elaina Habel	Gael Stewart	Gerald Patrinos	3 high schoolers Karen Tobin
Gillian Carson	Gillian Carson	Gillian Carson	
Gael Stewart	Pam Condy	Jeanne Delp	
Holly Walter			
Edie Christensen			

FOOD HOSTESS/HOST

5:00-6:30	6:30-7:30	7:30-8:30	
Val Dews	Shelley Bartley	Emelie Rogers	
Judy Cooper	Clare Welsch		
	Farshid Namei	Farshid Namei	

BEVERAGE SERVERS

5:00-6:30	6:30-7:30	7:30-8:30	8:30-9:30
Ginger Ikuno	Mike Stambaugh	Mike Dobmeier	XXX
Barry Walter	Mitch Darnell	Bob Shaver	XXX
Armand Stephens	Lynn Anglin	Tom Tobin	XXX
XXX	XXX	XXX	XXX

Clean Up Friday Night

NAME	NAME	NAME	
Jeanne Delp	Karen Dobmeier		
Bob Delp			

FRIDAY NIGHT DISH WASHER --

6:00-10:00	Gerald Patrinos	7:30-8:30	

RECEIVING

Chairs: Joan Bobrink 794-1192 and Holly Walter 656-0459

Tuesday, November 27, 2018

8:45 AM-3:00 PM

NAME	HOURS	NAME	HOURS
Roberta Moody	8:45-3:00	Linda Kretz	9:00-3:00
Judy Anglin	8:45-3:00	Wendy Spellman	9:00-3:00
Pam Lucia	9:00-3:00	Alice Ching	12:30-3:00
Judy Cooper	9:00-3:00	Val Dews	12:00-3:00
		Sue Saracco	varies
Joan Bobrink	9:00-3:00	Holly Walter	9:00-3:00

INVENTORY/CHECKOUT

Monday, December 3, 2018

INVENTORY

9:00 AM-3:00 PM

NAME	HOURS	NAME	HOURS
Roberta Moody	9:00-3:00	Anne MacLeod	9:00-3:00
Judy Anglin	9:00-3:00	Ann Emanuels	9:00-3:00
Lucinda Bender	9:00-2:00	Linda Kretz	9:00-3:00
Karen McCready	9:00-3:00	Sandra Hass	1:00-3:00
Jeanne Delp	9:00-3:00	Seema Gupta	9:00-1:00
Sue Saracco	9:00-3:00		
Joan Bobrink	9:00-3:00	Holly Walter	9:00-3:00

Tuesday, December 4, 2018

CHECK OUT

8:45 AM - 3:00 PM

NAME	HOURS	NAME	HOURS
Joan Bobrink	8:45-3:00	Diane Leys	8:45-3:00
Holly Walter	8/45-3:00	Paddy Moran	8:45-3:00
Barbara Schlein	8:45-2:30	Jeanne Delp	8:45-3:00
Karen Mueller	8:45-3:00	XXXXXXXXXX	XXXXXXXXXX
Sherril Spellman	8:45-3:00	Sue Saracco	varies

JEWELRY BATCHING

CHAIR:Lauren Shaver 490-1144 and Katherine Latson 896-5149

Monday, December 3, 2018

XXXXXXXXXXXXXXXXXX

9:00-3:00 PM

NAME	HOURS	NAME	HOURS
Lauren Shaver	9:00	XXXXXXXXXX	XXXXXXXXXX
Marie Olney	9:00	XXXXXXXXXX	XXXXXXXXXX
Katherine Latson	9:00	XXXXXXXXXX	XXXXXXXXXX
		XXXXXXXXXX	XXXXXXXXXX
		XXXXXXXXXX	XXXXXXXXXX

DECORATIONS SETUP

CHAIR: KAY HILLE-HATTEN (510-657-8952) and NANCY RUSKIN (510-770-1263)

MONDAY, NOVEMBER 26, 2018 MORNING HOURS PREFERRED (LADDERS?)

9:00-4:00 PM

NAME	HOURS	NAME	HOURS
Roberta Moody (MR)	9:00-4:00	0	0
Jeanne Delp	9:00-4:00	Esther Banuelos	10:00-4:00-
Seema Gupta	9:00-2:00	Pat Finn	9:00-4:00
Mary Fuch	9:00-1:00	0	0
Carolyn Hedgecock	9:00-4:00	0	0
Nancy Ruskin	All Day	Kay Hille-Hatten	All Day

FACILITY PREPARATION & CLEAN UP

CHAIR: BOB TAVARES (510-651-0600)

Monday 11/26			
FACILITY PREP			
8:00-4:00			
NAME			
Jurek Zarzycki 9-12			
Ron Ulrich			Bob makes arrangements for the people to work on several of the days.
Bob Delp			
0			
0			
0			

TABLE SETUP - WHITE PAPER Timing is critical-cut and tape paper

CHAIR: Judy Anglin (651-2811) Diane Leys (656-2039) Karen Dobmeier (378-1692)

DIANE LEYS 656-2039

Monday, November 26, 2018

11:00-1:00	Jeanne Delp		
Roberta Moody	Ted Nogi-11-1:00		
Diane Leys			

<https://www.signupgenius.com/go/5080B4EAAAC29A75-facilities1>**RECEIVING**

CHAIR: Joan Bobrink 794-1192 and Holly Walter 656-0459

Tuesday, November 27, 2016

8:45 AM-3:00 PM

NAME	HOURS	NAME	HOURS
Roberta Moody	8:45-3:00	Linda Kretz	9:00-3:00
Judy Anglin	8:45-3:00	Wendy Spellman	9:00-3:00
Pam Lucia	9:00-3:00	Alice Ching	12:30-3:00
Judy Cooper	9:00-3:00	Val Dews	12:00-3:00
0	0	0	0
0	0	Sue Saracco	varies

<https://www.signupgenius.com/go/5080B4EAAAC29A75-receiving1>

DISPLAY AND INSTALLATION

CHAIR: SUSAN JOHNSON (1-925-0292-9099) and Wendy Spellman 918-6181

WEDNESDAY, November 28, 2017

9:00-4:00 PM

NAME	HOURS	NAME	HOURS
Nancy Ruskin	9:00-4:00	Linda Kretz	9:00-4:00
Mitch Neto	Pictures	Carolyn Hedgecock	9:00-4:00
Sue Saracco	9:00-4:00	Lauren Shaver	9:00-4:00
Karen Tobin	9:00-4:00	Alexis DiMaggio	9:00-4:00
Emelie Rogers	10:00-2:00	0	0
0	0	0	0

JEWELRY INSTALLATION

CHAIR: Lauren Shaver 490-1144 Katherine Latson 896-5149

WEDNESDAY, November 28, 2017

9:00-4:00 PM

NAME	HOURS	NAME	HOURS
Katherine Latson	All Day	Kiyoko Penso	9:00-2:00
Lauren Shaver	All Day	Mary Lu Newell	11:00-3:00
Maria Olney	All Day	0	0
Lucinda Bender	9:00-2:00	0	0

FACILITY PREPARATION & CLEAN UP

CHAIR: BOB TAVARES (510-651-0600)

Wednesday 11/28

ART INSTALLATION

9:00-4:00

NAME

Mitch Neto (pictures)

Bob Delp

0

0

0

0

0

0

0

0

**Bob makes arrangements
for the people to work
on several of the days.**

Restock Cashier Stations

10:00-11:00

Bags/Tissue Paper		

<https://www.signupgenius.com/go/5080B4EAAAC29A75-november1>

Gala Workers

JUDY ANGLIN 651-2811 DIANE LEYS 656-2039 KAREN DOBMEIER 378-1692

FRIDAY, November 30, 2018

BACK GALLERY

	5:30-6:30 PM	6:30-7:30 PM	7:30-9:00 PM
CASHIER	Nancy Ruskin	Lois Haselby	Wendy Spellman
RECORDER	Judy Ulrich	Xiaoen Phillips	0
WRAPPER	Mary Stephens	Eileen Morrison	Lillian Adam

MISSION ROOM

	5:30-6:30 PM	6:30-7:30 PM	7:30-9:00 PM
CASHIER	Diana Baptiste	Pam Lucia	Joan Bobrink
RECORDER	Sue Saracco	Alice Childblom	Norma Neto
WRAPPER	Aneta Cowgill	Joan Ashton	Joan Ashton
JEWELRY	Lauren Shaver	Lauren shaver	Lauren Shaver
JEWELRY	Katherine Latson	Katherine Latson	Katherine Latson
JEWELRY	Myrna Otagawa	Mary Bobik	Adriane Dedic
JEWELRY	Kay Hille-Hatten	Barbara Viola	Myrna Otagawa
		Myrna Otagawa	

MISSION ROOM LOBBY

	6:30-7:30 PM	7:30-8:30 PM
CASHIER	Lisa Stambaugh	Nancy Ruskin
RECORDER/WRAPPER	0	Pam Condy
Wrapper	Karen Darnell	0

Lobby

TICKETS

	5:30-6:30 PM	6:30-7:30 PM	7:30-8:30 PM
	Lorraine Wong	Karen Dobmeier	Lorraine Wong
	Seema Gupta	Donna de Souza	XXXXXXX

LOBBY HOSTS

	5:30-6:30 PM	6:30-7:30 PM
	Ameed Saeed	0
	0	0

ROVING SECURITY

	5:30-6:30 PM	6:30-7:30 PM	7:30-9:00 PM
	Bob Tavares	Ed Roberts	Janet Hast
	Carol Tavares	Bob Delp	John Rennels

HOSPITALITY/FOOD			
Martha Mahuron 656 2499			
FRIDAY, November 30, 2018			
Kitchen Helpers			
5:00-6:30	6:30-7:30	7:30-8:30	
Elaina Habel	Gael Stewart	Gerald Patrinos	
Gillian Carson	Gillian Carson	Gillian Carson	
Gael Stewart	Pam Condy	Jeanne Delp	
Holly Walter	0	0	
Edie Christensen	0	0	
FOOD HOSTESS/HOST			
5:00-6:30	6:30-7:30	7:30-8:30	
Val Dews	Shelley Bartley	Emelie Rogers	
Judy Cooper	Clare Welsch	0	
0	Farshid Namei	Farshid Namei	
0	0	0	
BEVERAGE SERVERS			
5:00-6:30	6:30-7:30	7:30-8:30	8:30-9:30
Ginger Ikuno	Mike Stambaugh	Mike Dobmeier	XXX
Barry Walter	Mitch Darnell	Bob Shaver	XXX
Armand Stephens	Lynn Anglin	Tom Tobin	XXX
XXX	XXX	XXX	XXX
CLEAN UP FRIDAY NIGHT			
NAME	NAME	NAME	
Jeanne Delp	Karen Dobmeier	0	Take down tables Clean and sweep patio, courtyard
Bob Delp	0	0	
0	0	0	
FRIDAY NIGHT DISH WASHER and FOOD HOST---			
6:00-10:00	Gerald Patrinos	7:30-8:30	
6:00-1:00	0	0	

<https://www.signupgenius.com/go/5080B4EAAAC29A75-friday1>

SATURDAY, DECEMBER 1, 2018**GALLERY LOBBY**

10:00-12:30 PM

12:30-3:00 PM

3:00-5:00 PM

CASHIER	Nancy Ruskin	Gail Blalock	Joan Bobrink
RECORDER/WRAPPER	Marsi,Vilas Khare	Diane Leys	Seema Gupta

Restock Cashier Stations

10:00

Bags/Tissue Paper		

MISSION ROOM

10:00-12:30 PM

12:30-3:00 PM

3:00-5:00 PM

CASHIER	Manveen Kalyanpur	Lisa Stambaugh	Diana Baptiste
RECORDER/WRAPPER	Sue Saracco	Martha Crowe	Doris Green
JEWELRY	Carol Ramos	Kay Hille-Hatten	Kiyoko Penso
JEWELRY	Katherine Latson	Katherine Latson	Katherine Latson

DATA ENTRY

Nancy Ruskin	Claire DeLucchi	
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www.SignUpGenius.com/go/5080B4EAAAC29A75-saturday

SUNDAY, DECEMBER 2, 2018**GALLERY LOBBY**

10:00-12:30 PM

12:30-3:00 PM

3:00-5:00 PM

CASHIER	Roberta Moody	Lisa Stambaugh	Karen Tobin
RECORDER/WRAPPER	Seema Gupta	Robyn Leimer	Kaethe Langs

MISSION ROOM

10:00-12:30 PM

12:30-3:00 PM

3:00-5:00 PM

CASHIER	Joan Bobrink	Judy Anglin	Karen Dobmeier
RECORDER/WRAPPER	Maureen Lardie	Martha Crowe	Elaina Habel
JEWELRY	Wendy Spellman	Joan Ashton	Mansi/Vilals Khare
JEWELRY	Lauren Shaver	Lauren Shaver	Lauren Shaver

Restock Cashier Stations

9:30-10:00

Bags/Tissue Paper		

<https://www.signupgenius.com/go/5080B4EAAAC29A75-sunday1>

INVENTORY/CHECKOUT

Monday, December 3, 2018

INVENTORY

9:00 AM-3:00 PM

NAME	HOURS	NAME	HOURS
Roberta Moody	9:00-3:00	Anne MacLeod	9:00-3:00
Judy Anglin	9:00-3:00	Ann Emanuels	9:00-3:00
Lucinda Bender	9:00-2:00	Linda Kretz	9:00-3:00
Karen McCready	9:00-3:00	Sandra Hass	1:00-3:00
Jeanne Delp	9:00-3:00	Seema Gupta	9:00-1:00
Sue Saracco	Varies	Joan Bobrink	Holly Walter

CHAIR: Lauren Shaver 490-1144 Katherine Latson 896-5149

Monday, December 3, 2018

JEWELRY BATCHING

9:00-3:00 PM

NAME	HOURS	NAME	HOURS
Lauren Shaver	0.375	XXXXXXXX	XXXXXXXX
Marie Olney	0.375	XXXXXXXX	XXXXXXXX
Katherine Latson	0.375	XXXXXXXX	XXXXXXXX
0	0	XXXXXXXX	XXXXXXXX
0	0	XXXXXXXX	XXXXXXXX

<https://www.signupgenius.com/go/5080B4EAAAC29A75-inventory>

Tuesday, December 4, 2018

CHECK OUT

8:45 AM - 3:00 PM

NAME	HOURS	NAME	HOURS
Joan Bobrink	8:45-3:00	Diane Leys	8:45-3:00
Holly Walter	8/45-3:00	Paddy Moran	8:45-3:00
Barbara Schlein	8:45-2:30	Jeanne Delp	8:45-3:00
Karen Mueller	8:45-3:00	XXXXXXXX	XXXXXXXX
Sherril Spellman	8:45-3:00	Sue Saracco	varies

<https://www.signupgenius.com/go/5080B4EAAAC29A75-artist1>

DECORATIONS DISMANTLING**WEDNESDAY, DECEMBER 5, 2018****8:00-Noon**

NAME	Hours	NAME	Hours
Mary Sullivan	8:00-12:00	Elaina Habel	8:00-12:00
ureen Langenba	8:00-12:00	0	0
Nancy Ruskin	All Day	Kay Hille-Hatten	All Day

FACILITY PREPARATION & CLEAN UP**CHAIR: BOB TAVARES (510-651-0600)**

Wednesday 12/5			
DISMANTLING			
8:00-Noon			
NAME			
		Jurek Zarzycki	
		Peter Langenbach	Bob makes arrangements for the people to work on several of the days.
		0	
		0	
		0	
		0	
		0	

<https://www.signupgenius.com/go/5080B4EAAAC29A75-dismantling1>